

Osher Lifelong Learning Institute (OLLI) at UAH

We have prepared this handbook to help you enjoy your OLLI at UAH membership to the fullest. OLLI at UAH is an organization for 50+ adults who enjoy learning and laughing through exciting educational opportunities, industrial tours, day trips, extended tours and many other varied social and cultural events. Rediscover the joy of learning with over 1,000 fellow OLLI at UAH members.

Mission & Background

Osher Lifelong Learning Institute (OLLI) at UAH operates under the direction of the College of Professional and Continuing Studies (PCS) and is housed in Wilson Hall on The University of Alabama in Huntsville (UAH) campus. OLLI at UAH is a volunteer-driven organization, which provides on-campus learning opportunities to enrich the lives of our members. Although lifelong learning is the goal of the program, opportunities for friendships, laughter, and being involved in fulfilling activities abound. At OLLI, we believe academic, physical, cultural and social activities influence our "quality of life;" therefore, each term is designed to provide a mixture of opportunities for engaging in a variety of activities.

UAH established an on-campus lifelong learning program in 1993. Originally called *The Academy for Lifetime Learning*, in 2005 the program was renamed *OLLI at UAH* when it became one of 119 lifelong learning programs on university and college campuses throughout the country endowed by the Bernard Osher Foundation. The Osher Foundation was established in San Francisco (1977) and works to improve the quality of life through support for higher education and the arts.

Getting to Know Us

We value the shared knowledge, gifts and talents of our members, volunteer support, and a spirit of collaboration and cooperation among Osher members and with The University of Alabama in Huntsville community.

Member interests are the driving influence for our outstanding curricula, and OLLI members are our primary teaching resource. OLLI courses are offered without tests, grades, or mandatory homework, and there are no prerequisites for participating except a desire to learn and grow. Our course offerings and instructors, coupled with the outstanding resources provided by UAH, provide a collective body of knowledge and talents to OLLI members.



OLLI Friend, Welcome Aboard!

One of the most exciting things about OLLI is learning something new every day, something that you may never need, but that will expand your world. The social and cultural events offered throughout the year are additional opportunities for pleasure and enjoyment. Perhaps just as important are the wonderful friends you will develop as an OLLI member! Look around you the next time you take a class or attend an event and note the happy expressions. Each term we have a broad selection of class offerings; I encourage you to stretch yourself, and enjoy! Gratia Mahony, Board President

Contact and Location Information

OLLI at UAH is located in Wilson Hall on the campus of The University of Alabama in Huntsville.

Address: The University of Alabama in Huntsville
OLLI Outreach Program Manager
Ben Graves Drive
Wilson Hall Room 113 UAH Campus
Huntsville, AL 35899



Directions:

From Memorial Parkway. Take exit I-565W, and exit onto Sparkman Drive. Continue on Sparkman Drive to the entrance to UAH via the roundabout on Knowledge Drive. Take the third turn from the roundabout, passing under Holmes Avenue. Continue north on Ben Graves to Parking Area P5. Wilson Hall is directly facing Ben Graves Drive.

From Madison, AL. Head east on I -565, and take the right exit onto Sparkman Drive. Turn left from the exit, crossing over the underpass, and continue north onto Sparkman Drive. Take the second right off Sparkman onto the roundabout (Knowledge Drive). Take the third turn from the roundabout under Holmes Avenue, and continue north on Ben Graves to Parking Area P5. Wilson Hall is directly facing Ben Graves Drive.

From University Drive. Exit onto Sparkman Drive south, and at the light, take a left onto Ben Graves Drive and then an immediate right. Follow Ben Graves south, past the Bevill Center Hotel to Parking Area P5 on the left. Enter the lot at the second entrance on the left and proceed directly to Wilson Hall.

To assist you in locating on-campus facilities, please visit our interactive digital map at www.PCS.uah.edu/campusmap

Staff Office Hours: 8:15 am – 5:00 pm, Monday - Friday

Phone: 256.824.6183

E-mail Address: OLLI.Info@uah.edu

Registration Office Hours: 8:15 am – 5:00 pm, Monday - Friday

Location: Wilson Hall 103

Phone: 256.824.6010

OLLI Staff & Email Addresses	Wilson Hall	Telephone
Rebecca Duke, Director, Osher Lifelong Learning	Room 113	(256) 824-6183
Alice Sammon, OLLI Program Assistant – <i>Alice.Sammon@uah.edu</i>	Room 106	(256) 824-6835

OLLI Volunteer Office. OLLI at UAH Volunteer Office operates from 8:30am – 4:30pm when classes are in session. OLLI office volunteers can help direct you to classrooms, answer your questions about scheduled programs, and provide assistance as you acquaint yourself with the UAH campus.

OLLI Volunteer Office	Wilson Hall	Telephone
OLLI Volunteer Office	Room 151	(256) 824-6959

About Your OLLI Membership

Membership Fee

Your 12-month membership in OLLI at UAH is \$16. A 24-month membership is also available for \$32. Your membership benefits are described throughout this handbook.

Membership Year

You can join or rejoin OLLI anytime. Your OLLI at UAH membership will be valid for 12 (or 24) months beginning the month your membership was processed. For example, if you joined in January 2016, your membership will not expire until January 2017. At least 30 days before your membership is due to expire, you will receive a letter or email reminder that it's time to renew. If your membership expires, your new OLLI at UAH membership will be valid for 12 months beginning the month your renewal is processed. Should you renew your membership early, your membership will be extended for 12 (or 24) months from the current expiration date ***provided your renewal is processed before your current membership expires.***

Membership Badge

As a member, you will receive an OLLI badge. The badge will be mailed to you within 2 weeks after you join OLLI. Your badge should be worn for all OLLI courses and activities, and when accessing any UAH functions as an OLLI member. Your name and the date through which your membership is valid appear on the front of your badge. The badge not only allows us to know you as a member, but also allows you to feel comfortable getting to know one another.

Member Benefits

Registration in Term Courses

OLLI courses are open to members only. OLLI conducts classes during three terms: fall (8 weeks) winter (7 weeks), and spring (6 weeks). During the summer, OLLI frequently offers a “Summer Program.” Each term, OLLI offers over 60 courses. Before each term begins, you will receive email notification that an electronic copy of the course catalog is available online. You will also receive a printed copy of the catalog by mail. In addition, you will be notified by email when registration opens. Some courses fill quickly, so please make your course selections early. There are four easy ways to register:

- Online at Osher.uah.edu/OLLIRegistration
- By phone at 256.824-6010
- In person at the PCS Registration Office in Wilson Hall, Room 103 on the UAH campus.
- By mail, using the registration form included in each course catalog.

Number of Courses per Term. You may take as many courses as you wish! An \$85 per term fee covers up to three courses per term. Additional courses over the four are \$15 each. Some courses may have additional fees for supplies or lab costs as identified in the course description.

Limited Enrollment in Certain Courses. The maximum number of students per course is decided by the instructor or by room capacity. Students are enrolled in the order registrations are received. If your course is full, you may be placed on a waiting list and will be contacted if a seat becomes available. Notify our Registration Office at (256) 824-6010 to drop a course to allow wait-listed registrants to attend.

Withdrawing from Courses. Due to the low cost at which our courses are provided and the additional cost to process refunds, no refund is given for those who wish to withdraw from classes.

Current course offerings. Visit www.Osher.uah.edu to see our current course offerings.

Term Registration fee. The term registration fee is \$85. The \$85 term fee is paid for enrollment in up to three courses (above four are \$15 each).

OLLI After Five. OLLI at UAH offers “after five” courses in order to provide early-evening options for participating in the program. Currently, these courses are held on Tuesday or Thursday evenings. After

Five programming is growing in popularity with diverse course selections. Classes meet between 5:15-6:45 pm. Visit <http://www.uah.edu/pcs/olli/olli-after-five> for information on current OLLI After Five courses.

Weekly Bonuses. Once a week during the fall, winter and spring terms, OLLI offers classes, lectures, or special activities for OLLI members that are generally free! Visit www.Osher.uah.edu/WeeklyBonus for information on current opportunities.

Term Financial Assistance. For term financial assistance information call 256.824.6183.

Other OLLI Benefits

OLLI Website. Throughout this handbook, we have referred you to the OLLI website www.Osher.uah.edu to obtain specific information. The site also is frequently used for information on:

- [Joining OLLI](#)
- [Purchasing event tickets online](#)
- [Donating to OLLI at UAH](#)
- [Bonuses and Special Events](#)
- Viewing [OLLI Photo Albums](#)

The OLLI Insider, our Newsletter which highlights past, present and future events is written by our OLLI volunteers, and is distributed 10 times each year. Over 90 percent of our members receive the Newsletter online, which saves on overhead costs. If you prefer to receive a printed copy, please notify us, and a copy will be mailed to you.

Weekly E-News. Each Friday, you will receive online email reminders and updated program and course information.

UAH Library Privileges. OLLI members have privileges at the Salmon Library. Members may check out five books for 28 days; one renewal is permitted. Members may use the computers and computer data bases in the library; no off-campus computer access is available. The library is notified when you become an OLLI member. On your first visit, please bring a photo ID and your OLLI badge to obtain your library card. The Salmon Library is designated as location 11 on the interactive digital map--
www.PCS.uah.edu/campusmap.

Special Activities. OLLI members participate in travel excursions, industrial tours, and other activities throughout the year. The Events Committee develops exciting trips, visits to businesses, and other events that offer opportunities for education, socialization, entertainment, and fun!

Wi-Fi on the UAH campus. After becoming a member, you will receive an email providing logon and password information and instructions for accessing the campus Wi-Fi.

DVD Lending Library. OLLI has a collection of DVDs available for members to check out from WIL 151. The library contains a sizeable collection of educational DVDs. Please visit the OLLI Volunteer Office between 8:30 am – 4:30 pm, Monday – Friday when classes are in session to check out DVDs.

University Fitness Center Membership. OLLI members have the opportunity to join the University Fitness Center at a discount (\$10 off the monthly rate). In addition, OLLI members may sign up for a 3-month period; ordinarily members must make a 12-month commitment. The University Fitness Center is designated as location 15 on the interactive digital map--www.PCS.uah.edu/campusmap

Free Lectures, and Discounted UAH Performance and Sports Tickets. The University often provides OLLI members with opportunities to attend free lectures by esteemed guest lecturers. UAH also offers reduced-price tickets to athletic, theatre, and social events. Watch your Weekly E-News from OLLI for announcements about these events.

Member Interest Groups (MIGs). New Member Interest Groups (MIGs) are constantly being formed. MIGs are groups of OLLI members who share a common interest, and like to meet outside the normal OLLI class environment. Each group is different depending on the focus, yet all foster learning and friendships. OLLI MIGs are self-managed: members decide when they will meet and plan how the group will function. Volunteers serve as leaders, and they also handle administrative and communication details. MIGs are free to current OLLI members. OLLI membership is required, but no advanced registration is needed.

Tennis for All

Contact: S. Chatham, chatham@knology.net

Hiking

Contact: B. Goodwin, OLLIHiking@gmail.com

International Dining

Contact: N. Darnall, nbd51@icloud.com

Stock Study Club

Contact: J. Phillip, the_p_patch@knology.net

Knitting

Contact: B. Ward, bward@hiwaay.net

Bridge

Contact B. Darnall, darnall45@aol.com

New OLLI at UAH MIGs are welcome! All it takes is a member willing to take the lead and find others with the same interest. For information, contact Barbara Ward, bward@hiwaay.net.

Important Policies

Tobacco/Vapor-free Campus

Smoking and the use of all tobacco and vapor products, as well as littering the campus with the remains of any tobacco products, are prohibited at all times and at all locations on the campus of The University of Alabama in Huntsville, including University-owned and leased facilities, properties, grounds, and any vehicle parked on campus regardless of ownership.

UAH Parking

Parking Decals. You are required to have a parking permit to park on The University campus. OLLI course participants receive a term parking permit as part of their course registration packet. Parking restrictions are monitored closely and members are responsible for fines resulting from violations. In the fall of 2017, new parking information will be distributed to OLLI members in accordance with The University zoned parking guidelines. Distribution of the information will be made via the OLLI E-News, the OLLI Insider, and through classroom facilitators.

If you are NOT registered for term courses, but plan to attend other OLLI activities on campus, please select one of the following to avoid parking fines:

- Purchase an OLLI Term permit at the discounted rate of \$5 from the PCS Registration Office.
- Obtain a Free Parking Pass for up to 1 week from the UAH Police Department located in the UAH Intermodal Parking Facility.
- Purchase a year-long UAH parking decal at the UAH Police Department for \$120.
- Additional parking information may be found online: www.uah.edu/police/parking

Weather/Campus Closures

Inclement Weather and Delayed-opening Announcements. If Huntsville City Schools close, OLLI classes will not meet. Check local broadcasts for closing announcements.

Bringing Guests

OLLI courses are available to members only.

Classroom Etiquette

Please be respectful of your instructors and fellow participants by:

- Attending only courses for which you have registered
- Notifying the PCS Registration Office, 256-824-6010, to drop a class
- Arriving on time
- Turning off your cell phone
- Allowing fellow students opportunities to participate in discussions
- Staying on topic during discussions
- Leaving your classroom space neat and orderly

On-Campus Facilities

Dining options. Many on-campus dining options are available. For your convenience, a listing of the venues and operating hours is provided; however, operating hours change depending on the academic schedule, so please check online for current operating hours at: <https://uah.sodexomyway.com/>

Facility	Location	Operating Hours*
Bevill Center	Gardenvue Café	Mon – Fri Breakfast 6:00 – 8:30 am Mon – Fri Lunch 11:00 – 1:30 pm Mon – Fri Dinner 5:00 – 7:00 pm Sat – Sun Continental Breakfast available from 7:00 am – 10:00 am
Blue's Convenience Store and Boar's Head Deli	Charger Village Food Court	Mon –Thu 10 a.m. – 8:00 pm Fri 10:00 am – 6:00 pm
Chick-fil-A	Charger Village Food Court	Mon – Thu 7:00 am – 8:00 pm Fri 7:00 am – 6:00 pm
Papa John's	Charger Village Food Court	Mon – Thu 11:00 am – 8:00 pm Fri 11:00 am – 5:00 pm
Blue's Tech Hall	Technology Hall, Room N-105	Mon – Thu 11:00 am – 2:00 pm Mon – Thu 4:00 – 6:00 pm Fri – Sun Closed
Charger Brew	Conference Training Center	Mon – Fri 7:00 am – 2:00 pm
Charger Brew	Salmon Library	Mon – Thu 10:00 am – 7:00 pm Fri 10:00 am – 4:00 pm
Charger Café	Conference Training Center	Mon – Fri Breakfast: 7:00 – 9:00 am Continental Breakfast: 9:00 – 10:00 am Lunch: 11:00 am – 2:00 pm Mon – Thu Dinner: 4:30 – 8:00 pm Fri Dinner: 4:30 – 7:00 pm Saturday – Sunday Breakfast: 8:00 – 9:00 am Lunch: 11:00 – 1:00 pm Dinner: 5:00 – 7:00 pm
Dunkin' Donuts	Charger Union	Mon – Thu 7:00 am – 8:00 pm Fri 7:00 am – 6:00 pm Sat-Sun 9:00 am – 4:00 pm
WOW Café	Charger Union	Mon – Fri 11:00 am – midnight Sat – Sun 4:00 – 10:00 pm
Sandella's Flatbread Café	Conference Training Center	Mon –Thu 10:00 am – 7:00 pm Fri 10:00 am – 3:00 pm

UAH Bookstore. Located in the Charger Union, you can find textbooks, apparel, computers and supplies at the Bookstore. Visit <http://uah.bncollege.com> to find the current selection of academic extras or Charger items.

Volunteering

Opportunities. OLLI at UAH is a vibrant, growing organization. Each year, hundreds of volunteers assist in bringing enjoyable educational, social, cultural and special events to OLLI members. Members are invited to participate, and through member volunteers we will expand our accomplishments in courses and programs, and increase the interconnectedness of OLLI members. Please consider

volunteering to serve in one of these vital aspects of the program. Whatever your talents and interests, OLLI values your involvement and assistance!

- **Teach.** If you have a passion for teaching and believe that learning is a lifelong endeavor, volunteer to teach a course!
- **Course Planning or Curriculum Support.** Help plan courses by joining one of the curriculum discipline subcommittees or support curriculum activities by serving on one of the task forces that prepare the catalog, provide support during the academic term, or tabulate course evaluations.
- **Classroom or Audiovisual Facilitator.** Provide assistance to instructors and class participants to ensure smooth operation of the class. Take attendance, make announcements, reproduce copies, and set-up equipment.
- **Office Volunteer.** Perform administrative tasks in the OLLI Volunteer Office located in Wilson Hall, Room 151. Training will be provided!
- **Committee Participation.** Serve on one or more of these exciting committees:

Curriculum. Plan and implement OLLI courses and weekly bonuses.

Administration and Finance. Assist in financial planning, development of administrative procedures, and property management.

Events. Plan and implement cultural and special events, tours, trips, and other activities for members' enjoyment.

Social. Plan and implement social events.

Public Relations. Implement activities to make the local community more aware of the benefits of the OLLI program.

Test Proctor. Help the UAH Nursing Program by serving as a test proctor for nursing students. Proctors receive \$10.00 per hour in compensation for their services.

Once you have been an OLLI member for 6 months, you will become eligible to serve on the **OLLI at UAH Board of Directors**. The Board serves in an advisory capacity to the Dean, College of Professional and Continuing Studies in administering the OLLI at UAH program.

Whatever your interests, please contact us at OLLI.Info@uah.edu, or phone 256-824-6183 to discuss opportunities for volunteering.